

## Volunteer Code of Conduct

As a Volunteer, I agree to:

### **Be Committed**

- Offer your time and energy only if you truly believe in what you plan to do

### **Be a Team Player**

- Remember that volunteering is a team effort
- Play by the rules
- Keep in mind that everyone is here to help

### **Be Open to Learning and Hard Work**

- Most volunteers are called upon to learn new and unfamiliar tasks to meet the needs of the people with whom they work.
- Your training is important to the success of your effort

### **Be Willing to Accept Supervision**

- A positive attitude and eagerness to take direction will be welcome in any situation
- Remember you are here to help, and doing it the established way will work best

### **Be Dependable**

- People will be counting on you
- You need to take your commitment seriously
- Abide by your time and consistency commitment
- Communicate to the Volunteer Coordinator or your site Supervisor when you will be absent or late for your volunteering time
- Read the volunteer newsletter to keep up to date with CEFS

### **Be Respectful**

- Respect the cultures, beliefs, opinions and decisions of others, although you may not always agree
- Treat each other with courtesy, sensitivity, tact, consideration and humility
- Accept the chain of command and respect each other regardless of position
- Treat all people as unique individuals and value their beliefs, opinions, knowledge and experiences
- Use appropriate language that will not offend others
- Encourage people to achieve and grow

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_